



# TEAM MEETING NO. 1

**PLAINVILLE HIGH SCHOOL ATHLETIC FIELDS**  
**Plainville, CT**  
**Prepared by: Charles Boos**

Meeting Date: January 30, 2015  
Page: 1 of 2  
KBA # 15006.00

**PRESENT:**

- |                         |   |
|-------------------------|---|
| <b>Jeffrey Kitching</b> | <b>Plainville Schools – Superintendent</b>                        |
| <b>Steve Busel</b>      | <b>Plainville Schools – Facility Director</b>                     |
| <b>Ed Hoyt</b>          | <b>Plainville Schools – Director of Business &amp; Management</b> |
| <b>Andrea Saunders</b>  | <b>Plainville Schools – Chairman BOE</b>                          |
| <b>Chris Farrell</b>    | <b>Plainville High School – Staff</b>                             |
| <b>Amy Labas</b>        | <b>Plainville High School – Athletic Director</b>                 |
| <b>Mel Masse</b>        | <b>Plainville High School – Staff</b>                             |
| <b>Phil Cox</b>         | <b>Plainville – Chairman Field Committee</b>                      |
| <b>David Emery</b>      | <b>Plainville – Superintendent Building &amp; Grounds</b>         |
| <b>Robert Lee</b>       | <b>Plainville – Town Manager</b>                                  |
| <b>Colin Regan</b>      | <b>Plainville – Director Parks &amp; Recreation</b>               |
| <b>Luke McCoy</b>       | <b>BSC Group</b>  |
| <b>Charles Boos</b>     | <b>Kaestle Boos Associates, Inc. (KBA)</b>                        |
| <b>James Sperry</b>     | <b>Kaestle Boos Associates, Inc. (KBA)</b>                        |

**E-MAIL  
COPIES:**

- Jeffrey Kitching**
- Robert Lee**



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ACTION BY	ITEM NO.
<b>KBA</b>	G1.01 Mr. Sperry presented a site plan which indicated a number of active and abandoned sanitary sewers that traverse the existing field. The abandoned lines will be grouted solid. The active lines will need to be protected during construction.
<b>RECORD</b>	G1.02 The existing field irrigation will be removed as part of this project. Existing irrigation "heads" will be salvaged by the owner prior to the start of construction. The new design will relocate existing field irrigation mains that serve adjacent natural turf areas.
<b>RECORD</b>	G1.03 Discussed the type of surface that will be placed in the "D" Zones". Turf material will be used as opposed to track surfacing.
<b>KBA/BSC</b>	G1.04 The goal is to provide an eight lane track that will replace the existing six lane track. KBA/BSC will develop a cost estimate for both. Dr. Kitching indicated that the budget for the track replacement is \$225k.
<b>RECORD</b>	G1.05 The proposed new Practice Field will be as large as is possible without compromising the integrity of the existing Soft Ball and JV Baseball fields. Permanent and temporary fencing associated with these two ball fields will be studied. Proposed locations will be presented at the next staff meeting.
<b>OWNER</b>	G1.06 Staff indicated that they observed and were impressed with the recent field installations at Brookfield and Canton.
<b>RECORD</b>	G1.07 Field graphics will include the Plainville "P" as opposed to the "Devil's Face".
<b>RECORD</b>	G1.08 The new track and field configuration will include provisions for runways and pits to accommodate two long jumps and two pole vaults.
<b>RECORD</b>	G1.09 Project specifications are to state that all excess topsoil will remain the property of the Town and is to be delivered to a location that will be designated by the Town.
<b>ALL</b>	<b>G1.10 The next meeting to be scheduled for February 4, 2015 Staff at 5:00pm and Committee at 6:00pm at Plainville High School.</b>